

# Caregiver Coop RFP 23-62400-1000-01566

## QUESTIONS & ANSWERS

JANUARY 26, 2023

1. Does ALTSD have a preference about whether the new caregiver cooperative should be specifically focused on in-home care versus other long-term care settings?

*ALTSD has a preference focused on in-home care, given our promotion to "age-in-place."*

2. Does ALTSD have an ideal and/or maximum budget in mind for the project?

*The maximum budget will be approximately \$1.2 million over a four (4) year fiscal period and depending on legislative budget approval.*

3. Is there a minimum number of offerors required in order for ALTSD to award a contract?

*There needs to be at least one Offeror required in order for ALTSD to award a contract, as long as the Offeror meets the mandatory requirements specified in the RFP.*

4. In the Facilitated Project Management section of the scope, it says "The Contractor will assist ALTSD and other contractors with designing the cooperative application for consideration, as well as the review, consideration, and selection of applicants" and project management tasks for this part of the scope include "Serving as lead in application outreach, review and selection processes," (IV. Specifications, A. Detailed Scope of Work, 2. Facilitated Project Management, page 29 of RFP). Can ALTSD explain more about what this cooperative application and selection process is?

*ALTSD expects the Contractor to help with both the development of the application for the caregiver cooperatives as well as the selection process of the newly-formed caregiver cooperative.*

5. The scope of work makes reference to the Contractor working with the co-op's steering committee and/or board of directors. Specifically, regarding the market analysis, it says: "The Contractor must be able to work with the co-op's steering committee and/or board of directors to define the geographic extent of the market area," (IV. Specifications, A. Detailed Scope of Work, 2. Market Analysis, page 27 of RFP). Can ALTSD provide more information about how this will work given that the co-op will likely not yet have been formed when the Contractor begins working on the project?

*After the Offeror receives the award, the first phase would be to aid the formation of a new caregiver cooperative. Second, we envision the Contractor would aid the newly-formed caregiver cooperative in forming a steering committee and/or board of directors. Third, we would like for the Contractor to work with the cooperative's steering committee and/or board of directors to create a market analysis for the new cooperative.*