



**Michelle Lujan Grisham, Governor**  
*Jen Paul Schroer, Cabinet Secretary*  
*Sarah Jacobs, Deputy Secretary*  
*Antoinette Vigil, Deputy Secretary*

May 15, 2024

Dear Insert Name,

As we approach the conclusion of Fiscal Year 2024 (FY24) and set our sights on Fiscal Year 2025 (FY25), we are staying in touch with important end of year information regarding Intergovernmental Agreements (IGA), Capital Outlay balances, the NM Grown opportunity and ALTSD – OIEA quarterly meeting announcement.

ALTSD's Office of Indian Elder Affairs has been in contact with Tribal Senior and Adult Day Services Directors regarding the remaining balance of allocated funds relative to your FY24 IGA. It is critical that all reimbursement requests, invoices and additional documents are current. Yearly, our collective objective is for 100% expenditure as this provides justification for the following Fiscal Year's funding allocation. Please don't hesitate to reach out to us with any questions or concerns regarding the balance of your FY24 funding, including Capital Outlay funds received directly from New Mexico ALTSD. Our goal is to support all Tribes, Pueblos and Nations in expending all the ALTSD funding available to you.

By now, you should have received your FY25 IGA, which will come into effect on July 1, 2024. If you have not yet received it, please promptly inform Melissa Sanchez at [melissa.sanchez@altsd.nm.gov](mailto:melissa.sanchez@altsd.nm.gov) to expedite the process. The signing of your FY25 agreement must be completed and **signed no later than June 7<sup>th</sup>, 2024.**

Additionally, ALTSD's Office of Indian Elder Affairs has been in contact with Tribal Senior and Adult Day Services Directors, and we extend our sincere appreciation for your participation in the New Mexico Grown program. Your involvement supports local producers and enhances the quality of nutrition for elders at their local centers. We want to emphasize that this program is free to you. We strongly encourage and hope you will take full advantage of its benefits and expending the allocated funds. Thank you for your commitment to promoting locally sourced foods and contributing to the well-being of your community. If you did not sign up to participate, but would like to we urge you to take advantage of this opportunity. Need further information or help joining the program? Contact Melissa at [melissa.sanchez@altsd.nm.gov](mailto:melissa.sanchez@altsd.nm.gov).

*Partners in Lifelong Independence and Healthy Aging*  
800-432-2080 • [aging.nm.gov](http://aging.nm.gov)



**Michelle Lujan Grisham, Governor**  
*Jen Paul Schroer, Cabinet Secretary*  
*Sarah Jacobs, Deputy Secretary*  
*Antoinette Vigil, Deputy Secretary*

Lastly, we would like to extend an invitation to ALTSD – OIEA upcoming quarterly virtual meeting. We encourage your attendance, as well as that of your Lt. Governors and Tribal Administration. For your convenience, the meetings will be recorded for later viewing. The quarterly meeting is scheduled for Thursday, August 8<sup>th</sup> at 9:30 AM. You can access the meeting via Microsoft Teams Meeting ID: 281 077 754 800  
Passcode: 4EPvPy

In the spirit of fostering government-to-government collaboration, I am optimistic about the impact our joint efforts can have on our mutually beneficial objectives on behalf of the Tribes, Pueblos and Nations in the coming year.

Sincerely,

Jen Paul Schroer  
Cabinet Secretary  
Aging & Long-Term Services Department

cc: Cabinet Secretary Josett D. Monette, New Mexico Indian Affairs Department  
Governor James R. Mountain, All Pueblo Council of Governors Chairman  
Dominic Gachupin, All Pueblo Council of Governors Chairman Co-Chairman  
Arden Kucate, All Pueblo Council of Governors Secretary